

Adding VoiceThread to your course site

Adding Voicethread to your Blackboard course site

VoiceThread can be accessed via Blackboard or Canvas simplifying the process of giving students access to the tool, but it must first be added to the course menu.

1. Make sure you are in **Edit mode**. The toggle for this is found just above the main content window, to the right.
2. In the upper-left hand corner of the main course site menu, place your cursor over the small + icon and select **Tool Link**.
3. Enter VoiceThread in the **Name** field and select **VoiceThread** from the **Type** dropdown.
4. Check the box labeled **Available to Users** and click **Submit**.
5. VoiceThread can also be added as a link within a content page, such as the Course Materials page, of your site. On a content page, open the **Build Content** menu and click **VoiceThread**. Provide a name of the link and check off the checkbox labeled 'Open in New Window', and then click Save to add the link to your page.

Note: once the link to VoiceThread is established, you may have to navigate again to your course site.

Adding VoiceThread to your Canvas course site

1. Click on **Settings** at the bottom of your main course site menu. From the tabs across the top of the resulting page, select **Navigation**.
2. Drag VoiceThread from the lower section into the upper section. The lower section lists links that are available but not currently included in your course menu. The upper section represents the links in your course menu.
3. Click **Save**.